



Minutes of Annual General Meeting of 24 October 2012

Present:	Richard Porter (Chair)	Balornock PS/Springburn Academy
	Claire Brooks	Saracen PS
	Jill Johnston	Broomhill PS
	Kate Smith	Hillhead PS
	Helen How	Bannerman HS
	Cheryl Lewis	Whitehill Campus
	Fiona Robertson	Whitehill Campus
	Frances MacInnes	St Charles PS
	Paul Toland	St Mirins PS/Holyrood SS
	Joanna Murphy	St Brides PS/Holyrood SS
	Nancy Loftus	Roshall Academy
	Bailie Iris Gibson	Glasgow City Council
	Lynne Maguire	Linburn Academy
	Peter Walker	Hampden PS
	Kate Mollison	Notre Dame PS
	Emma MacIntosh	Highpark PS
	Edi Reavey	Cardonald PS
Attending:	Kathryn Farrow	Education Services
	Julia McCreadie	Cordia
	Councillor Stephen Curran	Glasgow City Council
	Carol Jack	Minutes
Apologies:	Ann Cannon	St Bridget's PS and St Kevin's PS
	Mandie Running	Our Lady of the Rosary PS/ Lourdes SS

ANNUAL GENERAL MEETING

1. **Welcome and Introductions.**

Richard Porter welcomed everyone to the Annual General Meeting.

2. **Committee Formation approved.**

Kathryn Farrow introduced the next item and after consideration the Forum agreed that

(a) existing members would remain on the Committee as follows:

Mandie Running, Our Lady of the Rosary PS and Lourdes SS
 Joanna Murphy, St Bride's PS and Holyrood SS
 Paul Toland, St Mirin's PS and Holyrood SS
 Nancy Loftus, Rosshall Academy
 Peter Walker, Hampden School
 Emma McIntosh, Highpark PS
 Cheryl Lewis, Whitehill Campus
 Ann Cannon, St Bridget's PS and St Kevin's PS

Lilian Nimmo, Gowanbank PS, would be contacted regarding her ongoing committee membership and any other interested parties were invited to discuss further at the end of the meeting; and

(b) new committee members were confirmed as follows:

Lynne Maguire, Linburn PS
Claire Brooks, Saracen PS
Frances MacInnes, St Charles PS

3. Appointment of Chairperson and Office Bearers approved.

Richard Ported was elected as Chair proposed by Nancy Loftus and seconded by Joanna Murphy.

Nancy Loftus was elected as Vice Chair proposed by Joanna Murphy and seconded by Paul Toland.

4. New resolutions and Changes to Constitution approved.

The Forum agreed to change the name of the Glasgow Parent Council's Forum to the Glasgow Parent Council Forum.

5. Minutes of previous meeting approved.

The minutes of the previous Annual General Meeting held on 2nd November 2011 were submitted and approved subject to the following changes.

Under Committee Formation

Paragraph 1 – “Paul Tolland (St Fillan’s Primary)” should be amended to read “Paul Toland (St Mirin’s PS and Holyrood SS)”; and

Paragraph 3 – “Paul Tolland” should be amended to read “Toland”.

GENERAL BUSINESS

1. School Meals – Verbal report by Julia McCreadie noted.

Julie McCreadie gave a report on the primary and secondary school meals provided by Cordia advising

- (a) that 30,000 meals per day were produced over 164 locations providing an affordable healthy 3 course meal with a drink for £1.15;
- (b) the Schools (Health Promotion and Nutrition) (Scotland) Act 2007 detailed changes required to be made to existing school meals, after which there was a drop in uptake, however through partnership working with the likes of NHS Scotland, Education Scotland and engagement with staff and children uptake had now increased with the introduction of changes to menus;
- (c) of the various initiatives in primary and secondary schools which have proved extremely successful such as the Fuel Zone, Mary’s Meals, the Bannerman Hut, and the cafe style area within Knightswood Secondary School visited by 250 pupils per day and which won an Innovation Award; and
- (d) that future plans would involve continuing to review and update the primary and secondary school menus.

After discussion Julia agreed to look into the following issues and get back to the Forum

- (i) staff needed to encourage younger children to have a nutritionally balanced meal;

- (ii) the cost for parents to fund the plates;
- (iii) the possibility of an analysis on food choice, what is eaten, what is binned etc; and
- (iv) a sign saying what week it is would be helpful.

Richard highlighted that Parent Councils should be engaging locally with staff and children on their food choices.

The Forum thanked Julia for her report.

2. Email access to Glasgow City Council's website for all Glasgow Parent Councils noted.

The Forum discussed the possibility of creating a generic email address for every Parent Council in the hope that all Parent Councils would engage with email communication. At present only 29 parent councils have an email address however there are around 200 parent councils in the city.

The Forum agreed to invite a guest speaker to the March meeting to provide further information on setting up Twitter/Facebook/Email accounts.

3. Executive Member for Education update noted.

Councillor Curran attended the meeting and provided an update

- (a) advising of future challenges faced by Glasgow City Council to further the commitments made to Glasgow primary, secondary schools and ASL schools;
- (b) highlighting the current assessments being carried out to pinpoint priority areas within schools;
- (c) intimating his appreciation to the Parent Council Forum for their ongoing support and constructive criticism received; and
- (d) inviting members to contact him directly with any queries.

After discussion Councillor Curran agreed

- (i) to investigate further the issue of supply teaching; and
- (ii) to receive feedback on high priority areas requiring moderisation and take this forward.

The Forum thanked Councillor Curran for his input.

4. ASN Conference update noted.

Kathryn Farrow stated that the conference scheduled for 13 November was heavily subscribed however a few places remained. Members were asked to email Louise Black (louise.black@education.glasgow.gov.uk) indicating their interest and their workshop preference. An evening conference will take place in late November if there is sufficient interest.

5. AOCB

- (a) Joanna Murphy queried the "Let Our Children Play" initiative and whether there were any plans to change the music provision in schools. Councillor Curran agreed to confirm further details.
- (b) Richard Porter advised that
 - (i) the Forum was now represented on the the Children and Families PD Committee. Richard Porter and Nancy Loftus would attend;

- (ii) the City of Glasgow Advisory Partnership was looking at ASL involvement for colleges;
and
- (iii) if parents had any specific areas they were interested in to let him know.

6. Date of Next Meeting.

Date of next meeting is the Budget Meeting on Wednesday, 30 January 2012 followed by the Forum meeting on 20 March 2012.